

Guide for applicants for Lundbeck Foundation Postdocs

Deadline November 6, 2019 1 PM (CET)

Please note that this form is **ONLY** for applications for Lundbeck Foundation Postdocs.

Character count in the application system is including symbols and spaces. Please note, when copying text from word processors, the text formatting codes will also be copied and will be counted in as characters. You can edit or remove the codes in the project description via the HTML-icon in the toolbar.

Applicants may only upload enclosures as pictures, not documents.

Applications must be submitted in English no later than November 6, 2019 1 PM (CET) via the [Lundbeck Foundation application system](#).

Please note that this is a guide showing the fields of the application form.

Your application must be submitted via Lundbeck Foundation's application system.

Contact information		
Field	Description (if any)	Help
E-mail		
First name		
Family name		
Country		
Address		Institution – where you are currently employed
Postal code		Institution – where you are currently employed
Phone		Your phone number
Date of birth		
Language		
Gender		
Academic degree		Highest academic degree
Position 1		
Position 2		

Application form		
Field	Description (if any)	Help
Type of postdoc	Select abroad if more than 9 months of the project period takes place outside Denmark	
Scientific achievements/discoveries	Max 3,000 characters	List up to five of your most important scientific achievements/discoveries and explain their impact. You are welcome to refer to the list of publications.
Applicant's CV	Note mandatory CV structure - max 10,000 characters	CV structure: 1. Personal data: name, address, etc. 2. Education (for academic

		<p>degrees, list the date and year of obtaining the degree)</p> <p>3. Current and most recent positions held. In case of temporary employment, state the termination date of the employment contract</p> <p>4. Scientific awards and honours</p> <p>5. Scientific focus areas</p> <p>6. International relations</p> <p>7. Supervision of students</p> <p>8. Invited and keynote lectures</p> <p>9. Research funding. List the research funding you have received thus far, if any</p>
Full publication list for applicant	Only published scientific articles and reviews or articles in press. No citation report and no H-index or similar. Please indicate your role. Max 50,000 characters	
Project description	Max 12,500 characters	Full project description - including objectives, background, preliminary data, methods and anticipated outcomes. The following questions should be addressed as part of an ambitious plan for the future research: What kind of new insights, results and/or new tools and methods may your research produce? How will your research redefine the research in its respective field? How may your research have implications for human health? If you are planning a longer stay in an international research group, explain why and how this will benefit the research question you are working with, and how you think it will benefit your research career.
Gender dimension	Describe the gender dimension in your project - max 1,000 characters	Describe how the project takes into account differences between gender in the experimental set-up and analysis. If it is not relevant to the project, state why.
Literature references	Max 10,000 characters	Literature references cited in the project description.

Place(s) where the project will be carried out, including duration (months)	Max 2,000 characters	Place(s) where the project will be carried out: Institution and department, including duration (months). Remember to upload letter(s) of support from head(s) of the research groups who will host the applicant in Denmark and, if applicable, abroad.
Danish institution that will administer the grant	Max 500 characters	Place in Denmark where the project will be administered: Institution, department and postal address. Remember to upload a letter of commitment from the institution, who must agree to administer the entire grant amount.
Comments to the budget	Budget information (funding already obtained for the project or applied for from other sources) and additional information, if any.	State information regarding: <ul style="list-style-type: none"> - funding already obtained for the project - co-financing provided by your host institution - funding applied from others Notice: <ul style="list-style-type: none"> - Maximum 10% of the budget can be reserved for project-related, indirect costs - If at least nine consecutive months are spent abroad, applicants may apply for an additional DKK 75,000 as a one-time travel lump sum - but it <u>must</u> be a budget entry in the application. This is only available for applicants going from Denmark to abroad.
Date of PhD degree	You must have a PhD Degree or expect to achieve it within 6 months after the application deadline	Applicants must: <ul style="list-style-type: none"> - Have obtained a PhD or be able to document that they are expected to gain their PhD (expected date of defense, not submission date) within six months of the application deadline. - Have obtained your PhD no more than four years ago (from the date on the PhD diploma) at the application deadline. Note that rules for leave of absence apply.

Maternity or paternity leave after PhD degree	Enter the actual number of weeks	The PhD seniority of applicants will be reduced by the actual number of weeks of leave multiplied by 1.5. The calculation will be done by the foundation.
Other types of leave	Enter the actual number of weeks Other types of leave (e.g. illness or family care) and/or clinical postgraduate education (klinisk basisuddannelse) after PhD degree	The PhD seniority of applicants will be reduced with the actual number of weeks for other types of leave; and reduced with 12 months for applicants with clinical postgraduate education (Klinisk Basisuddannelse). The calculation will be done by the foundation.
Privacy Notice of the Lundbeck Foundation	I have read the Privacy Notice at https://www.lundbeckfonden.com/gdpr/ , and I agree to the Notice	Check box for accept

Budget		
Field	Description (if any)	Help
Create entry		

Enclosures		
Pictures		
Field	Description (if any)	Help
Name		
Description		
Picture (tables, charts, pictures, figures, letters of support, etc.)	Browse & Upload Only: .jpg Max size of picture: 1 mb Max number of pictures: 8	

Co-applicants and institute administrator (not required for postdoc applications)		
Field	Description (if any)	Help
E-mail		Co-applicants and mentors will receive an e-mail with a link to confirm the relationship to the applicant. An application cannot be submitted until a co-applicant and/ or mentor has confirmed this. Institute administrators will not receive an e-mail and will not have to confirm.
Role	-Co-applicant -Mentor -Institute administrator	- A co-applicant is not mandatory for postdoc applications and is not the

		<p>head of the research group hosting the postdoc (the letter of support from the head of the research group hosting the postdoc is sufficient).</p> <ul style="list-style-type: none"> - A mentor is an experienced professional offering career and personal advice to the less experienced mentee (not the head of the research group hosting the postdoc) - An institute administrator can be added at any time to help administer the application and/ or grant if applicable
First name		
Family name		
Phone		
Gender		
Position 1		
Academic degree		Highest academic degree
CV	Max 2,500 characters	
Publications	Max 2,500 characters	